

EDSITEment LESSON PLAN OUTLINE TEMPLATE

THE BASICS

EDSITEment Lesson Plans

- incorporate EDSITEment-reviewed online resources;
- provide teachers with background information;
- guide teachers in the classroom use of online resources, especially primary documents; and
- offer students learning activities involving exemplary humanities Internet resources, such as maps, primary source documents, and scholarly archives.

Technical Requirements

Submit lesson outlines and final drafts to EDSITEment (edsitement@neh.gov) as email attachments in Microsoft Word or RTF (rich text format)

TEMPLATE FOR EDSITEment LESSON PLAN OUTLINE

Outlines should include the sections described below. **Visit the EDSITEment website (<http://edsitement.neh.gov>) and review the posted lesson plans** to get a general idea of the format. *Please note, however, that some of the older lessons may not follow the updated template provided here.*

I. Introduction

Provide a paragraph or two outlining the following:

- Summary of content and scope of subject(s) to be covered: *What texts, materials, historical events, etc. will be studied?*
- Summary of activities.

II. Guiding Question

Pose the guiding question(s). These are open-ended questions that help teachers and students grasp the difficult, interesting, and challenging concepts at the heart of the lesson. *What are the principle issues to be addressed?*

III. Learning Objectives

Summarize of the concepts and knowledge students should attain from the lesson. *What will students learn?*

IV. Preparing to Teach this Lesson

Furnish a few paragraphs of background information about the lesson for the teacher. Provide a preliminary list of any preparations the teacher must make to teach the lesson, including instructions to download and/or print necessary materials. Links to important background materials should also be listed here.

V. Descriptive Sketch of Activity or Set of Activities

Summarize the topics and activities covered in the lesson plan and how they address the Guiding Question and Learning Objectives. Student activities should include meaningful use of Internet resources; these activities may supplement more traditional teaching approaches.

VI. Assessment

Provide an assessment task that will help teachers determine if students have mastered the material and concepts covered in the lesson.

VII. EDSITEment-reviewed Web Resources Used in this Lesson

List the EDSITEment-reviewed Internet resources used in the lesson. Note briefly how the websites will be used--as part of student activities or as background for the teacher--as well as what kind of background they provide to teachers and students.

VIII. Additional Information

Provide the following information in the final draft of the lesson:

- grade levels;
- subject areas (for listing, see http://edsitement.neh.gov/subject_categories_all.asp);
- time required;
- skills; and
- standards alignment (See http://edsitement.neh.gov/reference_shelf_standards.asp for listing of standards. Please include link to standards website, number of standard, and beginning of first phrase of standard.).

LESSON REVIEW PROCESS

1. Project director submits lesson plan outline for NEH review.
2. NEH reviews outline and provides feedback to project director in preparation for drafting lesson plan.
3. Project director submits lesson plan draft.
4. NEH reviews draft and provides feedback to project director for use in final draft of lesson plan.
5. Project director submits final draft.
6. NEH reviews, edits, and uploads lesson plan to EDSITEment.